



**FLORIDA SPORT SHOOTING ASSOCIATION  
POLICY AND PRACTICES  
MANUAL**

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**FSSA STATE CHAMPIONSHIP MATCH POLICY**  
(Approved by the FSSA Board of Director and amended  
June 29, 2002)

1. General:

In order to promote the attendance to FSSA State Championship sanctioned tournaments it is desirable to schedule said tournaments as far in advance as possible. Scheduling accomplished 5-6 months in advance will provide sufficient time to complete necessary applications to the applicable National Governing Body (NGB) (NRA, USA Shooting, etc.) and have the event published in the "Coming Events" section of the applicable NGB's periodical(s). Advance posting of State Championship Matches on the FSSA web site is also recommended.

2. Site Selection:

Affiliated Clubs of the FSSA are asked to bid for an opportunity to host these events. The directors of the applicable discipline will decide designation of host club or match site for a State Championship.

3. Eligibility:

All Florida resident individual participants and all sponsoring clubs must be members of the FSSA. Non residents may compete in FSSA State Championship matches providing they are members of their home state association. The title of State Champion will be conferred upon the Florida resident with the highest score of the competition although he/she may not possess the highest score of the match.

4. Validation:

If time permits, validation of FSSA membership status should be made through the Membership Director prior to the match. When pre-match validation cannot be accomplished, proof of current membership in the FSSA or the shooter's home state association should be made at match registration. A complete roster of competitors will be forwarded to the Membership Director within fourteen days after the match. A check of membership status will then be made. If any of the match entrants are still found to not be FSSA members or are not current in their dues, the Match Director will be informed so that he may take any action that he perceives is necessary to be taken.

5. FSSA fee:

A fee of at least \$4.00 will be paid by each competitor. The funds will be placed in the designated discipline account. Withdrawals from these accounts will be for items usual to the conduct of the designated discipline activities and authorized by a vote of at least two of the discipline directors. Evidence of concurrence by the two discipline directors will be submitted to the Treasurer by one of two means.

- A) A letter or memo stating the competition for which the funds are requested, the amount of the funds requested, and bearing the signatures of the concurring directors.
- B) Separate emails to the Treasurer from the concurring directors and stating the information from A above. Disciplines with fewer than two directors will have their expenditure requests approved by the Executive Committee. It is the responsibility of

the discipline directors to ensure that all match costs are paid immediately from the proceeds of the advertised tournament.

6. Transmittal of fees:

Within fourteen days after the match, the FSSA entry fees will be forwarded to the Treasurer and membership applications with fees will be forwarded to the Membership Director.

7. Publicity:

Discipline directors should make every effort to publicize these events in local media and provide a report of FSSA Championship events for the FSSA newsletter.

## **MEMBERSHIP POLICY**

### **BONUS MEMBERSHIPS**

Any current member (adult or junior) who sponsors five (5) new members shall be given a one year extension of his/her membership in the FSSA. This only applies to new member sign-ups and not to renewing members. For every five new members, a year's extension of membership shall be awarded. Members receiving a membership extension will be entitled to the same rights and privileges as dues paying members. If he/she so desires, the member who has been awarded the extension may give it away to an individual of their designation.

Any member who pays for five (5) years of continuous membership at one time shall be awarded a sixth year of membership at no charge.

### **CARD REPLACEMENT**

A \$5.00 fee will be charged to replace lost membership cards.

## **CONTROL OF FSSA OWNED FIREARMS**

The control of any firearms owned by the FSSA shall reside with the respective discipline directors and the Treasurer. The Treasurer shall maintain a list of the serial numbers of all FSSA owned firearms and their monetary value. He/she shall also indicate the custodial discipline for each firearm. The respective disciplines shall designate one director as the custodian of firearms for that discipline. Each discipline shall maintain a log of the firearms in its custody. Said log shall indicate to whom the firearms are issued and the condition at time of issuance. The person to whom the firearm is issued shall present the firearm to the respective discipline director for inspection on an annual basis. The discipline director shall record evidence of this inspection and any change in the condition of the firearm in the log. When evidence indicates that a firearm is no longer being used for training and competition, it shall be returned to the discipline director. Firearms issued to the FSSA by the Civilian Marksmanship program (CMP) shall be controlled according to the regulations of the CMP.

## **PROPERTY AND RECORDS**

Persons having FSSA property in their possession shall prepare a list of said property and present it to the Secretary of the association at the annual membership meeting. (10/01)

Officers and Directors who generate and maintain records for the benefit of the FSSA will submit an electronic copy of the records to the Secretary at a frequency consistent with the frequency at which the records are updated. (9/02)

## **BOARD of DIRECTORS**

Regular meetings of the Board of Directors will commence at 11 AM. Special meetings will commence at the time so designated in the meeting announcement.

All Board of Directors members should wear a fraternal item to a Board Meeting. Failure to do so will result in a \$1.00 fine that will go to the Junior Program. This fine will be waived for Directors attending their first Board Meeting.

All Board of Directors will have their email addresses listed on the FSSA web site. FSSA email addresses will be made available to board members if they so desire. (1/03)

## **ACTIONS OF THE BOARD OF DIRECTORS.**

(The contents of this section are a historical record of significant actions of the Board of Directors as taken from the minutes of board meetings. These are actions that affect the ongoing operation of the FSSA. These actions will remain in effect until such time as they are altered by the board.)

All committees except the Web Site, Nominations, and Bylaws Committees are dissolved. (3/02)

The Web Site committee is dissolved. (9/02)

The FSSA will not participate in the CMP program for the individual purchase of AR-15 rifles. Individuals expressing interest in the purchase of the AR-15 rifles are encouraged to pursue their interest through their local CMP affiliated club. (3/03)